



## ***Genesee Education Foundation*** **ANNOUNCEMENT**

### 2015-2016 PROJECT GRANTS

For the seventeenth year in a row, the Genesee Education Foundation Board is sponsoring an educational project award program to benefit students of the Genesee Joint School District. This year the project grant program has been expanded and is designed to provide project awards of up to \$750.00 to teachers and other interested citizens and groups to implement innovative educational projects during the 2015-2016 school year. Funds are made possible by the interest and dividend income of the Foundation endowed investments.

**Eligibility:** Any person or group is welcome to submit an application for a project which benefits the students of the Genesee Community School.

**Objectives:** All proposed projects should support the Genesee Joint School District's Long-Range Plan and Graduate Expectations (copies are available upon request). In addition, the GEF Board is pursuing projects which:

- 1) benefit the greatest number of students
- 2) are outside the normal budget process
- 3) are not for capital improvement projects

**Restrictions:** Capital improvement items are not eligible for project awards.

**Applications:** Applications are available from the school district office or a member of the Board of the Genesee Education Foundation.

**Deadline:** Applications for project grants will be accepted at any time but will only be acted upon at quarterly meetings of the GEF Board. Applications should be submitted to Superintendent, Mrs. Wendy Moore

**Questions:** Contact Wendy Moore, Superintendent at 330 West Ash Street, Genesee, ID 83832 or (208) 285-1161.

**Genesee Education Foundation**

**2015-2016 PROJECT GRANT APPLICATION**

Project Title: \_\_\_\_\_

Project Coordinator : \_\_\_\_\_

School/Organization & Position \_\_\_\_\_

Mailing address (if different than school address): \_\_\_\_\_

Work/day Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Other participants (if any) \_\_\_\_\_

*Please give a one or two sentence description of your project (what will the money be used for, not what need it addresses):*

Estimated number of students served by your project \_\_\_\_\_

Scheduled starting date \_\_\_\_\_

Approximate completing date \_\_\_\_\_

**BUDGET**

Foundation funds grant requested: \$ \_\_\_\_\_

Other funding acquired/seeking: \$ \_\_\_\_\_  
*explain:*

**Total Project Budget:** \$ \_\_\_\_\_

*THIS IS A COVER SHEET ONLY.  
PLEASE CONTINUE ON TO APPLICATION QUESTIONNAIRE.*

## 2015-2016 PROJECT GRANT APPLICATION QUESTIONNAIRE

### INSTRUCTIONS:

**A) Please type or print your responses to the questions listed below:**

1) What need is your project addressing?

2) Describe your project in detail, including other participants and any efforts which have already taken place. Include a tentative time schedule of the steps for implementation. Explain the potential benefits of your project and how it will enhance the existing school program.

3) Who will benefit from the project? How many and in what way(s)?

4) Describe how your project will dovetail with the district philosophy and foundation goals.

5) Explain your complete budget needs. If grant request is only for partial funding, indicate which items will be paid or with Foundation funds.

6) Explain how you will evaluate your project in its conclusion, determine its success, and disseminate its results to others. Written evaluation is required to be provided to the GEF board. Indicate what items will be provided to the GEF Board and when we can expect them.

**B) Each page submitted should be headed with your name and the name of the project.**

**C) Submit seven (7) copies of your application to the Superintendent's office. Please keep one for reference.**

## 2015-2016 PROJECT GRANTS

### RESPONSIBILITIES OF GRANT RECIPIENTS

1. Successful applicants may access their grant funds anytime after approval.
2. Grant funds must be fully spent within one calendar year of approval. Any remaining funds will be assimilated by the Foundation.
3. Grant funds must not be overspent. A successful grant award does not guarantee recipient additional funding in future years beyond the term of the initial project.
4. Project grants are discrete awards and are not dependent on any other matching funds the recipient may or may not receive. If necessary matching funds from other sources are not received, recipients may use project grant to fund activities as closely related to the initial project as possible with the approval of the GEF Board.
5. Grant recipients must submit a project report to the GEF Board at the conclusion of the project. The report shall contain an evaluation of the project results; an itemized financial accounting; photographs or other tangible products of the recipient's efforts. Recipients are urged to submit a display board telling about the project.
6. Tangible items purchased or created as part of the project shall be clearly labeled has being made possible, in whole or in part, by a grant from the "Genesee Education Foundation, Inc."
7. Grant recipients may be required to attend meetings or presentations to explain their projects.