

GENESEE JOINT SCHOOL DISTRICT NO. 282  
Genesee, Idaho

Position Vacancy

TITLE: Summer School Literacy Paraprofessional (1 possibly 2 positions)

CONTACT FOR APPLICATION: Lezah Shinkle, Clerk  
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SUMMARY This is a 9 day position for the 2017/18 school year. The position will be working as a paraprofessional under the guidance of a certificated teacher(s) from 7:45 a.m. to 2:30 p.m. in the area of reading fluency/literacy.

QUALIFICATIONS:

1. Must be able to be Highly Qualified as a Paraprofessional:  
High school diploma (or GED) AND
  - 1) Two years of college (min 48 cr) OR
  - 2) Completed and passed ParaPro Assessment. For more information, go to [www.ets.org](http://www.ets.org). Click on 'Tests' link and then the ParaPro Assessment link.
2. Ability to work in conjunction with other staff members, parents, students and community persons.
3. Prefer experience working with young children in classroom setting.
4. Ability to be flexible in meeting the needs of learners and the school community.
5. Skill in assisting students in the development and use of analytical thinking, creative thinking and problem solving.
6. Ability to manage student behavior as needed to achieve a functional learning environment.
7. The employee must be fingerprinted and successfully pass an Idaho State Department of Education criminal background check.

APPLICATION DEADLINE: Open until filled

MAJOR JOB RESPONSIBILITIES:

1. Communicates accurately and effectively and maintain a professional rapport with students.
2. Obtains feedback from and communicates with students in a manner which enhances student learning and understanding.

3. Encourages the development of student involvement, responsibility, and critical thinking skills.
4. Creates an atmosphere conducive to learning, self-discipline, and development of realistic and positive self-concepts.
5. Other duties as assigned by the principal.

TOOLS/EQUIPMENT USED ON THE JOB: Textbooks, dry erase board, computers, and other audio-visual equipment.

PHYSICAL DEMANDS: Standing, walking, sitting, frequently lifting 10-15 lbs. and sometimes 25 lbs., occasionally pushing or pulling 50 lbs., stooping, kneeling, crouching, twisting, and bending, frequent reaching, occasional driving. Environmental conditions working inside most of the time, sometimes noisy.

**TERMS OF EMPLOYMENT:**

This position shall be considered in all respect “employment at will” and the employee is subject to discharge by the District at any time. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

An employee working in this position shall at all times be subject to the direction of the building principal and at all times shall be subject to the rules, regulations and policies of the District. Each employee shall be held responsible for having knowledge of school district rules, regulations and policies which are available in writing at the Superintendent’s office.

1. Period of employment: June 19, 20, 21, 26, 27, 28. August 14,15,16
2. Salary: \$1000.00

**EVALUATION:**

Performance of this position will be evaluated periodically by the Principal or a designee in conformance with District policy relating to the evaluations of classified employees.

AA/EOE/Veteran’s Preference